

# SWEET GRASS COUNTY

## Local Emergency Planning Committee (L.E.P.C.)

All Hazards and Emergency 9-1-1

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### Minutes

Date of Meeting: **October 24, 2024 11:30 AM**

Location: **Ambulance Hall, Meeting Room; 220 W 1<sup>ST</sup> AVE; Big Timber MT**

Attendees:

Bill Wallace, SG Commissioner  
J.V. Moody, SG Commissioner  
Melanie Roe, SG Commissioner  
Corey Austin, HS Superintendent  
Andrew Bullock, EMS Manager  
Cory Conner, SG Public Works  
Kevin Langhus, SG Public Works/SAR

Kris Novotny, City Fire Chief  
Angie Matos, USFS  
Zac Krohn, USFS  
Levi Duncan, USFS  
Zane Leonard, East Boulder  
Cliff Brophy, DES / 9-1-1 Coordinator  
NWS (virtual)

**The meeting was called to order** by Clifford Brophy, Chair at 11:30 AM

**The pledge of allegiance to the US Flag** was recited

**Welcome and self-introductions:** Completed

**Minutes for the Meeting on September 26, 2024** were approved as submitted.

#### **National Weather Service:**

Short term weather over the weekend will be warm. Early next week will be cooler. Strong winds moving in. Long term (Nov – Jan) not leaning either way from normal.

#### **Local Emergency Planning Committee (L.E.P.C.) Topics:**

State released draft of State Hazardous Materials Response plan. They will be taking input during the comment period. They included new updates in the plan. We will need to review this updated State plan and make any changes to our plan that maybe required. State District Field Officers will be visiting each County and reviewing their plans. They can assist in updating those plans if needed.

Cliff is currently working on the LEPC membership update. The updated list will be sent to the State SERC for final appointment. The membership list starts with the LEPC board and then is submitted to the Commissioners for their approval. It is then sent to the SERC for their consideration. If there are any changes to the membership list, please submit those changes to Cliff. We are required to submit the LEPC membership list to the SERC each year.

**Disaster and Emergency Services (D.E.S.) Topics:**

Cliff reminded everyone that the Pipeline group has some on-line training for those needed that for their staff. On-line is more convenient and the employee can print a certificate for their personnel file.

**Emergency 9-1-1 Topics:**

Our radio contractor is working on the system again. He is aware of the unwanted transmissions on the ROAD frequency and the FIRE WEST frequency. He will look at that to see what's going on.

The recorder for Dispatch has arrived and is being configured. The contractor arrived on site the morning of this meeting.

**Fire Topics:**

We are finalizing the signatures on the CWPP update project. The grant will be closed the end of October this year.

Cliff reported on the South-central meeting with the surrounding counties of, Carbon, Stillwater, Park and Gallatin. They are exploring the option of updating the Wildfire Risk Assessment that DNRC completed 4-5 years ago. We were invited to participate in that also. With our recent update of the CWPP, we probably would not update at this time due to the anticipated cost of the project. Cliff did commit to working with the surrounding counties when they started on their CWPP and WUI updates. It is important that the jurisdictions work together to merge the WUI zones. Zac and others with the US Forest Service attended also. Zac commented that the process of the assessment was very detailed.

Updates: Zac reported that they are out of funding this year and the planned burns will be postponed. They will be hiring seasonal workers if anyone knows of individuals looking for that type of work.

Kris announced that he received two "Fire Danger Level" signs from BLM. Those signs will go on each end of town.

Kris reported that the first stage of the heated storage facility is beginning in Melville. It will house fire apparatuses for that area. It will be 50' x 80' in size.

**Law Enforcement:**

Commissioners reported that an active shooter training was held in Park County District Court. Cliff believed that our District Court Clerk and Deputy Clerk attended.

**Public Works:**

Cory Conner reported that they were wrapping up the East Boulder bridge project. Two finished and two more to go in that area.

Kris reported that the city water main update should be completed in the next two weeks or so.

**Mitigation Progress:**

Cliff reported that the county signed up for public facing IP address vulnerability scans. We received the first report and it was favorable. The agency conducts periodic scans and sends us a report. Anyone needing the same service for their public facing IP addresses, please contact Cliff for the information.

Cliff gave an update on the Regional Multi Hazard Mitigation project. Cliff had sent the update email to the members several weeks ago. The Feds are approving the first phase of the project which is the Central Region. They are starting on the Western Region now. We should be hearing from them in the near future.

**Comments from Members:**

Corey Austin asked about the development west of town and if that will have an impact on our committee. Several members indicated that much of the impact to emergency services will be dealt with by the planning committee. The one factor that this group would take into consideration, would be for planning purposes during an event such as Hazmat spill in or near that area and we would have to respond and consider actions such as evacuations.

Cliff pointed out that the next meeting date would fall on Thanksgiving Day and the December meeting would fall close to Christmas. JV moved to cancel November's meeting and move the December 26<sup>th</sup> meeting to December 12<sup>th</sup>. Cory seconded. Motion passed unanimously.

**Select Next Meeting Date: Thursday, December 12, 2024 11:30 AM**

**Public Comments:** None given

**Adjourn:** 12:09

Submitted by

Clifford Brophy  
Chair/Secretary/Treasurer