

Sweet Grass County is accepting applications for a full-time Cemetery and Maintenance Technician.

Are you someone who takes pride in keeping public spaces respectful, safe and well maintained? We are seeking a dedicated and reliable Cemetery & Facilities Maintenance Technician to oversee two cemeteries and provide general maintenance for the county courthouse and annex building.

#### Cemetery Care:

Maintaining the grounds at Mountain View Cemetery in Big Timber and the Reed Point Cemetery, in Reed Point, including mowing, trimming, irrigating, weed spraying and seasonal upkeep.

Ensuring respectful presentation of burial sites and assist with basic site preparation.

Record keeping, monitoring and reporting damage or safety concerns.

#### Courthouse & Annex Maintenance:

Perform routine maintenance and repairs across both buildings.

Maintain lawns, sidewalks and exterior areas for safety and appearance.

Respond to maintenance requests from multiple offices within the annex and courthouse.

Provide snow removal, minor plumbing, painting, and general upkeep.

#### Qualifications:

Experience in groundskeeping, building maintenance or a related field.

Ability to operate lawn care equipment, mini-excavator, skid steer, single axle dump truck, snowplow and basic tools.

Strong work ethic, attention to detail, and respect for public spaces.

Valid drivers license and ability to work independently.

What we offer:

Stable, full-time employment (with health care, pension benefits, and cell phone stipend) serving your local community. Potential for overtime.

Supportive team environment.

Opportunity to make a meaningful impact on public spaces.

Salary Range \$40,000.00 to \$50,000.00 with benefits. DOE

Apply Today!

To apply, please pick up an application from the Clerk & Recorder's office. Fill the application out completely and submit it with a resume and a cover letter to Sweet Grass County Commission, PO Box 888, Big Timber, MT 59011 or drop off at the Clerk & Recorder's Office, 115 West 5<sup>th</sup> Street.

Help us preserve the dignity of our cemeteries and keep our public buildings running smoothly – we would love to have you on our team!