

JANUARY 1, 2026 – JANUARY 2, 2026
COMMISSIONER MEETINGS

Sweet Grass County Commissioner meetings are held in the office of the county commissioners in the Sweet Grass County Annex in Big Timber, Montana, unless otherwise noted in the minutes. The first Monday of each month a department head staff meeting will be held at 9:30 a.m. Claims will be reviewed and approved for payment every Thursday unless a conflict arises. At least one commissioner will be in the office from 9:00 a.m. to 5:00 p.m. daily unless they are at a conference or a meeting requiring them to be out of the office.

NOTICE: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

Thursday, January 1, 2026

HOLIDAY – OFFICES CLOSED

Friday, January 2, 2026

Commissioners Moody and Roe are in the office.

A discussion was held on the need to set up a meeting with the County Attorney, Susan Swimley and Tara DePuy regarding the Microwave Tower Road.

Clerk & Recorder Curry is in to present the New Year Resolutions.

The meeting was called to order at 9:08 am.

01-02-2026A – Commissioner Moody moved to adopt a resolution establishing the regular meeting dates and times for commissioners. Commissioner Roe seconded and the motion carried with two ayes.

01-02-2026B – Commissioner Moody moved to adopt a resolution establishing office hours for the other county offices. Commissioner Roe seconded and the motion carried with two ayes.

01-02-2026C – Commissioner Moody moved to adopt a resolution establishing the legal holidays and reimbursement rates for travel and lodging. Commissioner Roe seconded and the motion carried with two ayes.

01-02-2026D – Commissioner Moody moved to adopt a resolution establishing the rates for reimbursement of meals. Commissioner Roe seconded and the motion carried with two ayes.

01-02-2026E -Commissioner Moody moved to adopt a resolution establishing the location for posting notice of commission meetings. Commissioner Roe seconded and the motion carried with two ayes.

01-02-2026F- Commissioner Moody moved to adopt a resolution establishing the daily rates of incarceration at \$87.00 day (a 5% increase per Sheriff Ronneberg).

Commissioner Moody nominated Commissioner Wallace to be the Commission Chairperson for the ensuing year. Commissioner Roe seconded and the nomination was confirmed with two ayes.

Commissioner Roe nominated Commissioner Moody to be the Vice Chairperson. Commissioner Moody was confirmed.

Commissioner Moody appointed Commissioner Roe to be the secretary.

The meeting was adjourned at 9:22 am. This meeting was recorded.

The Cemetery Caretaker stopped in to let us know how everything was going.

Respectfully submitted,
/s/ Dawn M. Curry

Board of County Commissioners

William Wallace
William Wallace, Chairperson

Date Approved: 2-23, 2026.

Attest: Dawn M. Curry, Clerk

Dawn M. Curry



RESOLUTION 01-02-2026-A

A RESOLUTION TO SET REGULAR MEETING DATES AND TIMES FOR THE
BOARD OF COUNTY COMMISSIONERS PER 7-5-2122, MCA.

WHEREAS, pursuant to Resolution #03-30-06B the Sweet Grass County Commissioners are full time, and

WHEREAS, the intent of the Commissioners of Sweet Grass County is to serve and be available to the citizens of the county to the best of their ability, and

WHEREAS, the Board of County Commissioners of Sweet Grass County by this resolution desire to establish regular meeting days and hours.

NOW THEREFORE BE IT RESOLVED that effective January 1, 2026, the Board of County Commissioners of Sweet Grass County will hold regular meetings Monday thru Friday during the month. These are the days to schedule matters that are of significant public interest and require the Commissioners to take action. These matters must be noticed at least 48 hours prior to action being taken per 2-3-103, M.C.A. At least one commissioner will be in the office from 8:00 a.m. to 5:00 p.m. on most days. The Commissioners often attend meetings, workshops, and conferences outside of their office or out of town, which could alter the days or hours that they are in the office. Public comment pursuant to 2-3-103, MCA, will be accepted on any public matter that is not scheduled on the agenda, during periods when no other business is scheduled; NO ACTION will be taken at that time on issues not on the agenda. If the matter requires action to be taken a meeting will be scheduled and noticed 48 hours prior to the action being taken,

Monthly staff meetings will be held on the first Monday of each month at 9:30 a.m. unless otherwise noticed. Claims will be reviewed and approved for payment on Thursday of each week and warrants will be cut and mailed each Thursday afternoon unless otherwise noticed.

Dated this 2nd day of January, 2026.

Board of County Commissioners

Melaine Rye
Chairperson

[Signature]
Commissioner

Commissioner

Attest:

Dawn M. Curry
Clerk



RESOLUTION 01-02-2026-B

A RESOLUTION TO ESTABLISH OFFICE HOURS FOR ALL COUNTY OFFICES PURSUANT TO 7-4-102, MCA.

WHEREAS, 7-4-102, M.C.A., gives the Board of County Commissioners the authority to establish hours for county offices to be open and transact business, and

WHEREAS, it is the intent of the elected officials and the employees of Sweet Grass County to be available and serve the citizens of Sweet Grass County to the best of their ability.

NOW THEREFORE BE IT RESOLVED that office hours for all county offices are from 8:00 a.m. to 5:00 p.m. Monday through Friday weekly except on legal holidays and except in the event of emergency or extenuating circumstances. All offices with a sufficient number of employees to rotate lunch hours will remain open during the lunch hour (noon to 1:00 p.m.) except in the event of emergency or extenuating circumstances.

Sweet Grass County Law Enforcement Department is an exception to this rule as they operate on a 24/7 basis. The Sweet Grass County Road Department is also an exception as they work four (4) ten hour days (Monday through Thursday) except in the event of emergency or extenuating circumstances.

Dated this 2nd day of January, 2026.

Board of County Commissioners

Melinda Rose

Chairperson

[Signature]

Commissioner

Commissioner

Attest:

Dawn M. Curry

Clerk



RESOLUTION 01-02-2026-C

A RESOLUTION ESTABLISHING 2026 HOLIDAYS, MILEAGE AND LODGING
FOR SWEET GRASS COUNTY EMPLOYEES

Whereas, MCA § 1-1-216 establishes legal holidays in the state of Montana.

New Year's Day, January 1
Martin Luther King Jr. Day, January 19
President's Day, February 16
Memorial Day, May 25
Independence Day, July 3
Labor Day, September 7
Columbus Day, October 12
Federal Election Day, November 3
Veterans' Day, November 11
Thanksgiving Day, November 26
Christmas Day, December 25

WHEREAS, per 2-18-501, M.C.A. all elected officials, appointed members of boards, commissioners, department heads, and all other county employees must be reimbursed for travel and lodging while away from the person's designated headquarters and engaged in official county business, and

WHEREAS, all travel and lodging must be authorized and approved by county department heads or the Board of County Commissioners prior to the event, and

WHEREAS, all requests for mileage and lodging must be accompanied by receipts and or a mileage log and an agenda for the meeting or proof of registration for a conference prior to the claim being paid.

NOW THEREFORE BE IT RESOLVED that effective January 1, 2026, the reimbursement rate for mileage is \$0.68 per mile. The State rate for lodging is \$110.00 plus tax per night. If the conference or event that the employee is attending is at an establishment that charges a higher rate the county will reimburse at the higher rate if a receipt and copy of the registration and the agenda for the event accompanies the claim.

Dated this 2nd day of January, 2026.

Board of County Commissioners

Melaine Roe
Chairperson

[Signature]
Commissioner

Commissioner

Attest:

Dawn M. Curry
Clerk



RESOLUTION NO. 01-02-2026-D

A RESOLUTION TO ESTABLISH REIMBURSEMENT RATES FOR MEALS FOR COUNTY EMPLOYEES

WHEREAS, all elected officials, appointed members of boards, commissioners, department heads, and other county employees must be reimbursed for meals and lodging while away from the person's designated headquarters and engaged in official county business, pursuant to 2-18-501, MCA, and

WHEREAS, **2-18-502. Computation of meal allowance.** (1) Except as provided in subsections (2) and (4), an employee is eligible for the meal allowance provided in 2-18-501, only if the employee is in a travel status for more than 3 continuous hours during the following hours:

- (a) for the morning meal allowance, between the hours of 12:01 a.m. and 10 a.m.;
- (b) for the midday meal allowance, between the hours of 10:01 a.m. and 3 p.m.; and
- (c) for the evening meal allowance, between the hours of 3:01 p.m. and 12 midnight.

(2) An eligible employee may receive:

- (a) only one of the three meal allowances provided, if the travel was performed within the employee's assigned travel shift; or
- (b) a maximum of two meal allowances if the travel begins before or was completed after the employee's assigned travel shift and the travel did not exceed 24 hours.

(3) "Travel shift" is that period of time beginning 1 hour before and terminating 1 hour after the employee's normally assigned work shift.

(4) An appointed member of a state board, commission, or council or a member of a legislative subcommittee or select or interim committee is entitled to a midday meal allowance on a day the individual is attending a meeting of the board, commission, council, or committee, regardless of proximity of the meeting place to the individual's residence or headquarters. This subsection does not apply to a member of a legislative committee during a legislative session.

(5) The department of administration shall prescribe policies necessary to effectively administer this section for state government.

NOW THEREFORE BE IT RESOLVED, that Sweet Grass County will reimburse the actual cost of the meals if a receipt is presented and the cost is reasonable; however, the total for any one day is **\$63.00**, which is the current rate per the U.S. General Service Administration effective January 1, 2026. If no receipt is presented employees will be reimbursed at **\$16.00** for breakfast, **\$19.00** for lunch and **\$28.00** for dinner. Employees will not be reimbursed for meals that are provided with the conference or meeting being attended. Sweet Grass County does not reimburse for alcoholic beverages or tips. The Commissioners and the financial officer review all expenditures prior to payment and abuse of this policy will be addressed on an individual basis.

Dated this 2nd day of January, 2026.

Board of County Commissioners

Melaine Rose
Chairperson

[Signature]
Commissioner

[Signature]
Commissioner

Attest:
Dawn M. Curry
Clerk



RESOLUTION #01-02-2026-E

**RESOLUTION OF THE SWEET GRASS COUNTY COMMISSIONERS ESTABLISHING A
LOCATION FOR POSTING PUBLIC NOTICE**

WHEREAS, Section 7-1-2121, MCA, establishes requirements when public notice is to be provided by publication; and,

WHEREAS, Section 7-1-2122, MCA, establishes requirements when public notice is to be provided by mail; and,

WHEREAS, House Bill 334 (2015), sets forth the requirements when public notice is to be provided by posting and is codified as 7-1-2123, MCA. Section 7-1-2123, MCA, requires the following:

- 1) The governing body shall specify by resolution a public location for posting information and shall order erected a suitable posting board.
- 2) When posting is required, a copy of the document must be placed on the posting board, and a copy must be available at the office of the county clerk and recorder.

NOW THEREFORE, BE IT RESOLVED that Sweet Grass County hereby designates the following locations where public notice will be provided when public notice is to be done by posting:

The bulletin board outside the Sweet Grass County Commission Board Room in the Annex building, 115 W. 5th Street, Big Timber, Montana; and the Clerk and Recorder's office.

Dated this 2nd day of January, 2026.

BOARD OF SWEET GRASS COUNTY COMMISSIONERS

Melanie Roe Member

[Signature] Member

_____ Member

Attest:

Dawn M. Curry Clerk

